

ORTONVILLE DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES

July 19, 2021 – 7:30am

Old Town Hall

President McClerren called the meeting to order at 7:40 a.m.

Roll call: **Present:** Brice, Claxton, Wills, Wilson, McClerren
 Absent: Amori, Hill, Quisenberry, Rumball (with notice)

Also Present: DDA Executive Director Matt Jenkins, Village Manager Ryan Madis, and 1 members of the public.

Recitation of Mission: by Wills.

Consent Agenda:

***Motion** by **Wills** seconded by **Brice** to accept the Consent Agenda as amended.

All in Favor, Motion carried 5/0

V. Business to Come Before the Board

B. Revitalization Grant – 5th & Pinned

Jessica Davis, 5th & Pinned owner, addressed the board explaining the business plan and what the revitalization grant will be used for.

***Motion by Brice**, seconded by **Wills** to award the revitalization grant to 5th and Pinned in the amount of \$1,500.

Roll call vote:

Aye: Wills, Brice, Wilson, Claxton, McClerren

Nay: None

Motion carried 5/0

VI. Public Comments:

None

Disbursements:

A. June 2021

***Motion** by **Wills** seconded by **Brice** to approve disbursements and pay bills for June 2021 in the amount of \$7,087.79.

Roll call vote:

Aye: Brice, Wilson, Wills, Claxton, McClerren

Nay: None

Motion carried 5/0

Board Member Committee Updates:

Wills updated the board with the style guide from the Wayfinding Committee.

McClerren reminded the board about the upcoming BBQ Take Over event this Thursday. She also briefed the board on the successful 2021 Fireworks event.

ED Jenkins updated the board on the status of Hamilton's, including awarding them with their grant for the façade. He continued by updating the board on the status of the Farmer's Market. The progress of the Retail Challenge was also presented to the board. Also presented was the Garden Redesign Survey.

VM Madis updated the board on the RRC progress noting that he hopes to have the RRC completed in the next year.

President McClerren reminded the board of the Business Connect meeting on Wednesday morning and reminded everyone to register to attend and to share the info on Facebook.

Business to Come Before the Board:

A. Revolving Loan Fund

Wills updated the board on the progress of the Revolving Loan Fund program and that they have discussed the processes with the attorney.

ED Jenkins asked for board input on several items within the "terms of the loan" portion and to consider creating a standing committee to review applications for recommendation to the board as outlined in the Revolving Loan Fund plan.

***Motion** by **Wills** seconded by **Brice** to create the revolving loan committee as per the Revolving Loan Fund Plan, consisting of DDA Treasurer Wayne Wills, and DDA Board Members Dave Wilson and Leanne Claxton.

Roll call vote:

Aye: Wilson, Claxton, Wills, Brice, McClerren

Nay: None

Motion carried 5/0

Additional Business & Board Member Comments:

VM Madis reminded the board that the Audit is happening the week of August 9.

Adjournment

***Motion by Wills**, seconded by **Wilson** to adjourn the meeting at 10:25 a.m.

All in Favor, Motion carries 5/0.

Respectfully submitted,

Courtney McClerren
Acting Recording Secretary